

Income

Rental income A _____
 Other rental related income B _____
 Gross rent C _____

Expense

Expenses		Share	Amount	Evidence
Advertising for Tenants	D			
Body Corporate Fees	E			
Borrowing Expenses	F			
Cleaning	G			
Council Rates	H			
Depreciation on Plant	I			
Gardening/Lawn Mowing	J			
Insurance	K			
Interest on Loans	L			
Land Tax	M			
Legal Fees	N			
Pest Control	O			
Property Agent Fees/Commission	P			
Repairs and Maintenance	Q			List type of repairs and amounts.
Capital Works Deductions (Special Building Write-Off)	R			
Stationery, Telephone and Postage	S			
Travel Expenses	T			
Water Charges	U			
Sundry Rental Expenses	V			
Accounting Fees				
Bank Charges				
Maintenance Levies				
Stamp Duty on Leased Property				
Total Expenses	W			
Less Private Portion (if any)				
Net Rent	X			

	Rent	Interest	\$SBWO	Other	Net \$
Property 1					
Property 2					
Property 3					
Total					

Prepared by: _____ Date: _____
 I hereby verify the above income and expenses

Signature _____ Revised: 30/06/2011